## Wish List Background and Criteria

## **Background:**

In 2014, the Lord Byng PAC revamped its Wish List process

- to streamline the procedure for staff, students and parents to submit Wish List requests;
- to clarify the criteria the PAC would consult when evaluating Wish List requests;
- to simplify the timeline for allocating Wish List expenditures by creating two application periods;
- to allow requests to be evaluated in the context of the total number of requests the PAC receives each year;
- to enhance the educational experience of as many students as possible.

## The current Wish List process:

• two application periods: September 30<sup>th</sup> for the coming October/November allocation meeting and January 31 for allocation in February/March for the remainder of that academic year.

## The criteria used to evaluate Wish List requests:

- Is the request for PAC funds valid / important to the school?
- How many students will benefit?
- Are alternative sources of financing available (e.g., school, VSB, student council)?
- How much funding has this activity or group already received in prior years?

Examples of initiatives and activities funded in the past include Athletics, Drama, Music, Safe Teen workshops, Math contests, Student clubs and more.

The Wish List request form is available on the PAC website at <a href="www.lordbyngpac.com/support-us">www.lordbyngpac.com/support-us</a>