

**DRAFT MINUTES OF THE**  
**LORD BYNG SECONDARY SCHOOL PARENT ADVISORY COUNCIL**  
**(PAC)**  
**OCT 28 2015 GENERAL MEETING**

**AT 7:00 p.m. in the Library of LORD BYNG SECONDARY SCHOOL**

Approximately 35 parents in attendance

**Table Officers Present**

Jake Fry, Christine Dearing, Janis Liu, Tracey St. Denis, Linda Liu

**Absent**

Amy Yan (Janis Liu acting as Secretary)

<b>Time</b>	<b>Item</b>	<b>Speaker</b>
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<b>7:15-7:20</b>	<b>Welcome to new academic year</b>	<b>Jake</b>
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Robert Li from the District acted as an English-Chinese interpreter in the meeting

As PAC, our role is to support the administration and the activities at the school. The Steering Committee will facilitate the work that parents undertake through committees. We rely on information from the administration and teaching staff to help guide our work.

<b>7:20-7:30</b>	<b>Introduction of New Table Officers</b>	<b>Christine</b>
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Jake and Christine – Co Chairs

Janis is new Vice-Chair this year

Linda is new DPAC representative this year

Tracey was Treasurer last year and is continuing this year. This is Tracey's last year as Treasurer.

John Puddifoot made a motion to add BCCPAC to other business

Motion to approve the agenda: Christine

Seconded: Haoru Shen

Carried

**Review of Code of Ethics, Lord Byng PAC Constitution and Bylaws**

This year we have new bylaws that involve all parents in the decision-making of the PAC.

Christine read and explained the 10 items of Section XI-Code of Ethics in the new Lord Byng bylaws 2015. The bylaws are available on the PAC website at [www.lordbyngpac.com](http://www.lordbyngpac.com)

**7:30-7:45**

**Principal's Report**

**Annette**

Introduced Vice Principals Germaine Tsui and Rick Lopez. Ms. Tsui joined us at the meeting.

Student Representative: Maddie Mackay – Maddie talked about the Leadership Program which is open to students in grades 9 to 12 and supported by Mr. Sander; represents students and promotes student leadership. Leadership students help mostly coordinating athletics within the PE program, scorekeeping, managing teams, but also help at the Walkabout, during parent-teacher interviews and volunteer through the Big Brothers program and other activities in the school and community.

Next meeting we will hear about other student activities.

This year, we are over capacity with over 1330 students. We have found space for all our students.

Lord Byng Code of Conduct in the student agenda; Please take time to look through your student's agenda.

School Plan: Mental health and balance; aboriginal education; resiliency and grit; engagement, pride in school and belonging.

Byng Arts applications are open. Info night has been postponed to Nov. 26.

The school is not able to add any AP courses in Science for next year as current science courses are already taking place in regular classrooms without the necessary equipment. The new BC curriculum is now being implemented and taking a lot of time on the part of teachers. Ms. Vey-Chilton will mention to staff the interest in AP courses expressed by some of the parents. At the next meeting, she will report on some of the activities teachers are undertaking related to the school plan and new curriculum.

Annette asked parents to report any Halloween safety issues around the school.

Parents expressed interest in setting up a parent committee to offer feedback on the school curriculum

**7:45-7:55**

**Teacher's Report**

**Scott McKeen**

Scott teaches Social Studies and First People's English 12, using First Nation writer's works. He is also an executive member of the teacher's union. Scott has been working on the program to enhance grit and resiliency in students and will report on some of the work teachers are doing with this program at subsequent meetings.

- 7:55-8:00      2014-2015 DPAC Report      Linda**
1. DPAC workshop two weeks ago to explain workings of PACs to parents.
  2. DPAC encourages parents to join DPAC executives: there are currently 5 vacancies.
- 8:00-8:15      Treasurer's Report for 2014-2015 including Wish List      Tracey**
- Tracey gave her report for the month ended September 30, 2015. Her documents were circulated to all parents in English and Chinese before the meeting. Next month we will vote on Wish List items. We will need to fundraise in order to cover all the items on the Wish List.
- 8:15-8:25      Chair Report for 2014-2015      Jake**
- Last year, we put in place new bylaws that set up the new structure for this year. This year, we want parents to identify areas where they would like to be involved, including fundraising. Committees will meet outside of PAC meetings and then come back to the PAC to report on their activities.
- 8:25-8:50      Current Events/Committee Reports      Christine**
- PAC Welcome Table at Walkabout October 1: Christine thanked all the parents brought refreshments to the PAC table. We met many new parents and were glad to see many new parents interested in getting involved and volunteering.
- Gift Card Program Update      Jane/Lisa**
- In September, the program raised \$2100. Jane and Lisa need 2 or 3 volunteers to take over this program. The job should take 10 hours per person in September and 5 hours per person every month. The Gift Card form can be downloaded from school website ([www.byng.vsb.bc.ca](http://www.byng.vsb.bc.ca)) and PAC website ([www.lordbyngpac.com](http://www.lordbyngpac.com))
- Planning for 2015/2016 – Goals for the year /Committees      Christine/Jake**
- Parents expressed interest in being involved in the following committees:
- Fundraising**
  - Chinese Liaison**
  - Staff Appreciation Lunch**
  - PAC Refreshments including set up and clean up**
  - VSB Liaison Committee**
  - Course Selection and Curriculum (AP Courses)**
  - Cafeteria Improvement**
  - Parent Education**
  - Impact on Ministry Guidelines on Final Exam Schedule**

At the next meeting, parents will be able to gather in their committee groups to ensure that there is a coordinator for each committee and to exchange contact information. Christine has gathered the sign up sheets and will have all the information available at the next meeting. Other parents may join these committees as well.

In response to interest in having more AP courses, Annette explained that the school plan is not focused on adding new AP courses. Before being able to add a new course, there must be a teacher trained and willing to offer the course; there must be classroom space for the new course; there must be a minimum of 30 students committed to taking the course. AP courses are not only open to Grade 12 students, but any student interested must have the required prerequisites. Byng already offers AP English, AP French.

**8:50-9:00 Other Business**

Call for expressions of interest in nominations to District PAC

Motion to endorse anybody from our PAC who wants to apply for the position: Jake

Second: John Puddifoot

Carried

Lianne Wang was nominated.

Motion to renew membership in BCCPAC: John Puddifoot

Second: Qiuning Wang

Carried

Christine asked how many persons needed word-for-word translation at the meeting.

Most of the people in the meeting would like full translation. At the next meeting, Robert is not available so we will organize people in small groups with others who can translate throughout the meeting. We hope this approach will meet the language needs of participants.

**The meeting adjourned at 9:15 pm**