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Please complete all sections of the PAC Funding Request Form, including all supporting documents. Submit the form to the **Department Head, Principal, and Wish List Committee at lordbyngschoolpac@gmail.com** for approval. The Wish List Committee will then review your request and present it to the General PAC for a vote.

|  |  |  |  |
| --- | --- | --- | --- |
| Date Requested |  | Item |  |
| Date Needed |  | Best Estimate |  |
| Name |  | GST |  |
| Email |  | PST |  |
| Phone |  | Shipping |  |
| Dept (if applicable) |  | Total |  |

1. How many students will this initiative benefit and how will it enhance student learning?

2. What have we done in the past in this area?

3. Can a grant cover a portion of the request?

4. Are there other potential sources of funding? For example, has fundraising been undertaken to support this request?

5. Does the request reach typically marginalized students?

4.      Are there other potential sources of funding? For example, has fundraising been undertaken to support this?

7. Is this something the school could fund?

6. What would the impact be if the request was not approved?

8. Is this item new, different or innovative?

9. Does this request make an impact in terms of improving the social/ethical community or life of our school?

|  |  |
| --- | --- |
| **Estimate 1** |  |
| Company/Service Provider |  |
| Estimated Cost |  |
| Estimated GST |  |
| Estimated PST |  |
| Estimated Shipping |  |
| Estimated Total |  |

|  |  |
| --- | --- |
| **Estimate 2** |  |
| Company/Service Provider |  |
| Estimated Cost |  |
| Estimated GST |  |
| Estimated PST |  |
| Estimated Shipping |  |
| Estimated Total |  |

Thank you for completing the **Lord Byng** **PAC Funding Request Form**. We will notify you of the status of your request as soon as a decision has been made by the PAC.